



## RURAL POWER COMPANY LIMITED

### Tender Document For Procurement of Filter Cloth for Filter Press.

### Mymensingh Power Station

### Procurement Method: Request for Quotation (RFQ)

Tender Inquiry No: PUR-003 (MPS/RFQ)/2021-22, Dated: 17/04/2022

TENDER CLOSING DATE: 27/04/2022



Memo No. 27.26.6152.006.15.001.22.003

Date: 17/04/2022

**REQUEST FOR QUOTATION (RFQ)**  
**For**  
**Procurement of filter cloth for filter Press for Mymensingh Power Station**

To

.....  
.....  
.....

Ref: PUR- 003(MPS/RFQ)/2021-22

1. The **Mymensingh Power Station** intends to procure **Filter Cloth for Filter Press of Mymensingh Power Station** by its own fund under the contract for which this Quotation Document is issued.
2. Detail Descriptions of the particular item is attached here in. As per your requirements we might provide a filter cloth sample.
3. Quotation shall be prepared and submitted using the Terms & Conditions of 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para6** below.
5. No Securities such as Quotation Security (i.e., the traditionally termed Earnest Money, Tender Security) shall be required for submission of the Quotation.
6. Quotation in a sealed envelope or through electronic mail ([rtbt123@yahoo.com](mailto:rtbt123@yahoo.com)) shall be submitted to the office of the undersigned **on or before 27/04/2022** at 12 Noon. The envelope containing the Quotation must be clearly marked "**Procurement of filter cloth for filter press of Mymensingh Power Station**" and "**DO NOT OPEN**" before 27/04/2022 at 12 Noon. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. Quotations must be valid for a period of at least **60 (Sixty) days** from the closing date of the Quotation.
9. No public opening of Quotations received by the closing date shall be held.
10. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
11. Rates shall be quoted and, subsequent payments under this Purchase Order shall be made in BDT currency. The price offered by the Quotationer, if accepted shall remain fixing for the duration of the Contract.
12. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit attested photocopies of latest documents related to Latest **Trade License, TIN No, BIN / VAT Registration Certificate.**

13. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and the lowest evaluated responsive Quotationer will be awarded for Contract.
14. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
15. **Delivery of Goods shall be completed within 30 [Thirty] days from the date of issuance of the Purchase Order.**
16. The supplier will be responsible to supply each item as per specification.
17. If the supplier fails to supply the items within delivery period, then liquidity damage shall be imposed. The value of L/D the amount of liquidated damages shall be assessed @ 0.10% (zero point one) percent per day of default up to maximum 10% of the value of goods remaining undelivered within the contracted delivery period.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.



.....  
(Engr. A.H.M Rashed)  
Chief Engineer & Plant In-Charge,  
**Address:** Mymensingh Power Station,  
Lalkuthi Darbar Sharif, Shambhugonj, Mymensingh  
**E-mail:** rtbt123@yahoo.com

**Distribution:**

1. Managing Director, RPCL, Dhaka.
2. Executive Director (Technical), RPCL, Dhaka.
3. Executive Director (Finance), RPCL, Dhaka.
4. Chief Engineer (O&M), RPCL, Dhaka.
5. Office File.



Quotation Submission Letter  
[Use Letter-head Pad]

Tender Inquiry No: PUR-003 (MPS/RFQ)/2021-22

Date: 17/04/2022

To  
A.H.M Rashed  
Chief Engineer & Plant In-Charge,  
Address: Mymensingh Power Station,  
Lalkuthi Darbar Sharif,Shambhugonj, Mymensingh  
E-mail: rtbt123@yahoo.com

I/We, the undersigned, offer to supply in conformity with the Terms and conditions for delivery of the goods and related services named of **Filter Cloth for Filter Press of Mymensingh Power Station.**

The total price of my/our Quotation is BDT [.....]  
And words.....]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on [ ]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal  
Date:

**Price Schedule for Goods and related services**

Ref: PUR-003(MPS/RFQ)/2021-22

Date: 17/04/2022

Sl no	Description of Items	Unit	Qty	Unit Price (BDT) In figure	Unit Price (BDT) In words	Total Amount (BDT)	Delivery periods of the Materials
1	2	3	4	5	6	7	8
1	Filter Cloth for Filter Press. Length: 570 mm, Width: 540 mm, Thickness- 0.70 mm, Centre hole diameter: 50 mm, Cloth material: As per sample.  1 set = 33 Pcs (31 pcs for chamber plate, 1 pc for head plate, 1 pc for end plate)  Two layers of cloth will be bonded join by nylon cloth ring. There will be 16 mm gap between the two layer cloths. <b>(Each Filter Cloth will be same as per given sample from MPS)</b>	set	02				
<b>Total Amount Supply of Goods and related services (including of VAT and all applicable taxes)</b>					In figure		
					In words		
Goods to be supplied to	Mymensingh Power Station, Shambhugonj, Mymensingh.						
Total Amount in BDT(in words)							
Warranty Period	Minimum 06(Six) month from the date of delivery.						

**[Insert number] number corrections made by me/us have been duly initiated in this Price Schedule. My/Our Offer is valid until dd/mm/yy [insert Tender Validity date].**

<b>Signature of Tenderer with Seal</b>  Name of Tenderer	Date: dd/mm/yy
--	----------------

Specifications of the Goods Required

Ref: PUR-003(MPS/RFQ)/2021-22

Date: 17/04/2022

Sl no	Name of Items	Technical specification	Country of Origin	Manufacturer and Model
1	Filter cloth for Filter press pump.	<p>Length: 570 mm, Width: 540 mm, Thickness- 0.70 mm, Centre hole diameter: 50 mm, Cloth material: As per sample.</p> <p>1 set = 33 Pcs (31 pcs for chamber plate, 1 pc for head plate, 1 pc for end plate)</p> <p>Two layers of cloth will be bonded join by nylon cloth ring. There will be 16 mm gap between the two layer cloths. <b>(Each Filter Cloth will be same as per given sample from MPS)</b></p>		

I/We declare to supply Goods offered by me/us fully in compliance with the Specifications and Standards mentioned herein above.

Signature of Tenderer with Seal	Date: dd/mm/yy
Name of Tenderer	

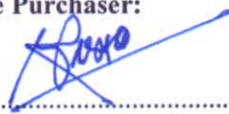
## Note:

- Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature/brochures for the listed items.

✱

**Terms and Conditions**  
for  
**Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the RPCL and the Supplier for the purpose of administration and management of this Contract.
2. The Supplier shall have to complete the delivery and related services in all respects within **30 [Thirty]** days from the date of issuance of the Purchase Order.
3. The Supplier shall be entitled to an extension of the Delivery Schedule if RPCL delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the RPCL on justifiable grounds duly recorded.
4. The RPCL shall check and verify the delivery made by the Supplier in conformity with the descriptions and notify the Supplier of any Defects found.
5. If the Goods are found to be defective or otherwise not in accordance with the descriptions, the RPCL may reject the supplies by giving due notice to the Supplier, with reasons.
6. The Supplier shall be entirely responsible for payment of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
7. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the price schedule and specifications. **100% of the contract price of the Goods shall be paid by account payee cheque after material receiving report, quality certificate.** A certificate shall be issued by Plant in-charge after successful delivery of goods. Store receiving date/Delivery challan date will be counted as the delivery date of the respective material provided that goods are received by the plant.
8. If the supplier fails to supply the goods within delivery period (30days) then liquidated damage shall be imposed 0.1% per day but not more than 10% of the purchase order value of the undelivered item.
9. The supplier will be responsible to provide consumables items as per specification.
10. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
11. The minimum Warranty Period of the Supplies shall be **six (06) months** starting from the date of delivery.
12. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply by the Supplier.
13. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
14. **The Mymensingh Power Plant authority shall amend the Purchase Order incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
15. The Mymensingh Power Plant and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

<p><b>For the Purchaser:</b></p> <div style="text-align: center;">               .....              Chief Engineer &amp; Plant In-charge         </div> <p>Date:</p>	<p><b>For the Supplier:</b></p> <p>Name:</p> <p>Designation:</p> <p>Date:</p>
---	---