

## **RURAL POWER COMPANY LIMITED**

### **Tender Document for Procurement of Room Ventilation Air Filter for Gazipur 105 MW HFO Fired Power Plant.**

**Tendering Method: Request for Quotation (RFQ), National.**

Tender Inquiry No: PUR-059(LG/GPP105/RFQ)/2020-2021, Date-07.03.2021

TENDER CLOSING DATE: 15.03.2021, Time: 12.00AM

**March-2021**





**রুরাল পাওয়ার কোম্পানী লিমিটেড**  
**RURAL POWER COMPANY LIMITED**

Memo No. 27.26.3330.012.07.032.20.0৪৩

Date: 07.03.2021

**REQUEST FOR QUOTATION (RFQ)**

For

**Procurement of Room Ventilation Air Filter for Gazipur 105 MW HFO Fired Power Plant.**

Tender Inquiry No: PUR-059(LG/GPP105/RFQ)/2020-2021, Date-07.03.2021

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

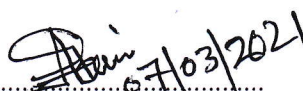
1. The Rural Power Company Ltd intends to procure **Procurement of Room Ventilation Air Filter for Gazipur 105 MW HFO Fired Power Plant**. By own fund to eligible payments under the contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the Terms & condition of 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or through electronic mail shall be submitted to the office of the undersigned **on or before 15.03.2021** at 12:00 Noon. The envelope containing the Quotation must be clearly marked "**Quotation for " Procurement of Room Ventilation Air Filter for Gazipur 105 MW HFO Fired Power Plant.**" and "**DO NOT OPEN**" before **15.03.2021** at 12:00 Noon. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **60 (Sixty) days** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.

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12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT currency. The price offered by the Quotationer, if accepted shall remain fix for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer (If Bangladeshi), in support of its qualification shall be required to submit photocopies of latest documents related to **valid Trade license, VAT, TIN & 13 digit BIN registration from concerned authority or other legal document.**
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least two (2) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The Supply of Goods and related services shall be completed within **45 (Forty Five)** days from the date of issuance of the Purchase order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **[45]** days of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.
19. **Aluminium frame** for making the Room Ventilation Air Filter will be supplied by RPCL – Gazipur 105 MW HFO Fired Power Plant, Kodda, Gazipur.
20. Interested tender are requested to visit **RPCL – Gazipur 105 MW HFO Fired Power Plant, Kadda, Gazipur** to see the site within the office hour (from Saturday to Thursday 9.00 AM- 5.00PM). The works have to be performed under supervision and as per director of engineer in charge.

  
.....  
(Md. Ashraf Hossain)  
Chief Engineer (O&M)  
Rural Power Company Limited  
**Address:** House# 19, Road# 1/B, Sector # 9  
Uttara Model Town, Dhaka-1230  
**Fax No.:** 02-58951759, **e-mail:** ashraf\_rpcl@yahoo.com

**Distribution:**

1. Managing Director, RPCL, Dhaka.
2. Executive Director (Engineering / Finance), RPCL, Dhaka.
3. RPCL Website & Notice Board.
4. Office File

Quotation Submission Letter  
[Use Letter-head Pad]

Tender Inquiry No: PUR-059(LG/GPP105/RFQ)/2020-2021,

Date-07.03.2021

To  
(Md. Ashraf Hossain)  
Chief Engineer (O&M)  
Rural Power Company Limited  
Address: House# 19, Road# 1/B, Sector # 9  
Uttara Model Town, Dhaka-1230  
Fax No.: 02-58951759, e-mail: ashraf\_rpc@yaho.com

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **Procurement of Room Ventilation Air Filter for Gazipur 105 MW HFO Fired Power Plant.**

The total Price of my/our Quotation is BDT [.....]

And words.....]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on [.....]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.



Signature of Quotationer with Seal  
Date:



**Price Schedule for Goods and related services**

Sn No.	Item no	Description of Items	Unit	Qty	Unit Price (TK)		Amount (TK)	Destination for Delivery of Goods
					In figure	In words	In figure	
1	2	3	4	5	6	7	8= 5*6	9
1	1	Main Filter/ Bag Filter Size:(540 X 540 X 360) mm, 6 bags, Media Effectiveness:F7 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).	Pcs	300				RPCL – Gazipur 105 MW HFO Fired Power Plant, Kadda, Gazipur
2	2	Main Filter/ Bag Filter Size:(478X 609 X 380) mm, 5 bags, Media Effectiveness:F7 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).	Pcs	108				
3	3	Pre Filter Size:(540 X 555 X 46) mm, Renew GI Net, Media Effectiveness:G4 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).	Pcs	300				
4	4	Pre Filter Size:(609 X 478 X 46) mm, Renew GI Net, Media Effectiveness:G4 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).	Pcs	108				
<b>Total Price for Supply of Goods and related services including (VAT &amp; Taxes) Tk.</b>						<b>In figure</b>		
						<b>In words</b>		
<b>Goods to be supplied to:</b>			<b>For : RPCL – Gazipur 105 MW HFO Fired Power Plant, Kadda, Gazipur</b>					
<b>Total Amount in Taka (in word)</b>								
<b>Delivery offered(days):</b>			45(Forty Five) Days.					

<b>Warranty Provided</b>		06 (Six) Month.
<b>Signature of Quotationer with Seal</b>		
Name of Quotationer:	Date: dd/mm/yy	

Technical Specification of the Goods Required

SI no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Manufacturer and Model
1	2	3	4	5	6
1	1	Main Filter/ Bag Filter	Size:(540 X 540 X 360) mm, 6 bags, Media Effective ness:F7 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).		
2	2	Main Filter/ Bag Filter	Size:(478X 609 X 380) mm, 5 bags, Media Effectiveness:F7 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).		
3	3	Pre Filter	Size:(540 X 555 X 46) mm, Renew GI Net, Media Effectiveness:G4 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).		
4	4	Pre Filter	Size:(609 X 478 X 46) mm, Renew GI Net, Media Effectiveness:G4 (RPCL will provide old aluminum frame for fabrication of filters. The Supplier shall have to provide all others materials to make the complete filter).		

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

*[Handwritten signatures and initials]*

Signature of Quotationer with Seal	
Name of Quotationer:	

Date: dd/mm/yy

**Note:**

1. Column 5 & 6 to be filled by the Quotationer.

2. Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the Goods be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.

3. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature / brochures for the listed items.

*[Handwritten signatures]*



**PURCHASE ORDER FOR THE SUPPLY OF GOODS**

[insert name of the supplies in brief]

Purchase Order No. \_\_\_\_\_ Date: dd/mm/yy

RFQ No: _____	Date: dd/mm/yy
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value: TK. [insert Contract Price]
<b>Delivery: As per Terms and Conditions</b>	

The Purchaser has accepted your Quotation dated [insert date] for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

<b>ORDER ITEMS</b>
Attached Certified photocopy of approved Priced Schedule for Goods and related services Attached Certified photocopy of approved Technical Specification of the Goods Required Attached Certified photocopy of Terms and Conditions
For the Purchaser:
Signature of the Procuring Entity with name and Designation
Date

**Attachments:** As stated above








**Terms and Conditions**  
**For**  
**Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the RPCL and the Contractor for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the Delivery in all respects within **45 (Forty Five)** days of issuing the Purchase Order in conformity with the Terms and Conditions. Before supply of the Filter, Supplier have to be take sample approval from Plant in-charge / Engineer-in-charge.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the RPCL delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the RPCL on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the RPCL authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Contractor in conformity with the Technical Specification and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specification, the RPCL may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the priced schedule and specifications. 100% of the contract price of the Goods and related services shall be paid after successful supply of the Goods, material receiving report and quality certificate issued by the **Gazipur 105 MW HFO Fired Power Plant.**
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The Total Contract Price is BDT:
12. The minimum Warranty Period 06(Six) Months from date of completion of the delivery. Supplier Provide Warranty Certificate Time of Delivery.
13. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
14. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .



15. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
16. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Suppliers own cost, if the damage arises from the supply and installation by the Supplier.
17. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
18. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
19. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
  - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
  - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
  - c. fails to perform any other obligation(s) under the Contract.
20. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
21. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.
22. If the supplier fails to supply the materials within delivery period **45 (Forty Five)** then liquidated damage shall be imposed 0.1% per day but not more than 10% of the purchase order value of the undelivered item.
23. Tax will be deducted at source as per GOB Rule. Supplier is responsible for paying the VAT the Mushak Challan-6.3 shall be provided at the time of delivery. Without Mushok 6.3, no payment will be executed.

<p><b>For the Purchaser:</b></p>  <p>.....</p> <p>Md. Ashraf Hossain Chief Engineer (O&amp;M)</p>	<p><b>For the Supplier:</b></p>  <p>.....</p> <p>Name: Designation:</p>
<p>Date: 07.03.2021</p>	<p>Date:</p>

