

“শেখ হাসিনার উদ্যোগ, ঘরে ঘরে বিদ্যুৎ”



Bangladesh Power Equipment Manufacturing Company Limited
(A Joint Venture Company of RPCL and Shenzhen Star Instrument Co. Ltd.)
Sena Kalyan Commercial Complex (SKCC), (4th Floor) Plot-9, Block-F
Tongi, Gazipur. Website: www.bpemc.gov.bd, E-mail: bpemcl@gmail.com



CAREER OPPORTUNITY

Bangladesh Power Equipment Manufacturing Company Limited (BPEMC) is a Joint Venture Company of Rural Power Company Ltd. (RPCL) and Shenzhen Star Instrument Co. Ltd. (Star Instrument) engaged in manufacturing/assembling of Smart Prepayment Meter and other electrical equipments, invites application from the competent citizen of Bangladesh for appointment to the following posts:

Sl. No	Name of the Post, Monthly Consolidated Pay & No. of Post	Required Qualifications, Experiences & Job Description
01.	Assistant Manager (HR & Admin) Consolidated Pay: Tk-50,000.00 No. of Post : 01 (one)	(a) At least Master Degree in HRM/Management or any other relevant subject from any recognized university with minimum 02 (two) years working experience in the relevant field. (b) No third Division/Class at any stage of the academic career shall be acceptable. Candidates passed in the grading system must possess at least a GPA/CGPA 3.0 on a scale of 5.0 and GPA/ CGPA 2.50 on a scale of 4.0. (c) Must demonstrate strong participatory leadership ability. (d) Must have strong communication skill in Bengali & English (written & oral) including working experience using computer. (e) Job Description: HR and Administrative related activities of the company.
02.	Assistant Manager (Accounts/Finance) Consolidated Pay: Tk-50,000.00 No. of Post : 01 (one)	(a) At least Master Degree in Commerce/ Finance/ Accounting/ MBA (major Finance/Accounting) from any recognized university with minimum 02 (two) years working experience in the relevant field. (b) No third Division/ Class at any stage of the academic career shall be acceptable. Candidates passed in the grading system must possess at least a GPA/CGPA 3.0 on a scale of 5.0 and GPA/ CGPA 2.50 on a scale of 4.0. (c) Must demonstrate strong participatory leadership ability. (d) Must have strong communication skill in Bengali & English (written & oral) including working experience using computer. (e) Job Description: Finance & Accounts related activities of the company.
03.	Accountant Consolidated Pay: Tk-35,000.00 No. of Post : 01 (one)	(a) Graduate in Commerce with 02 (two) years working experience in the related field. (b) Candidates passed in the grading system must possess at least a GPA/ CGPA 2.5 on a scale of 5.0 and GPA/ CGPA 2.25 on a scale of 4.0. (c) Job Description: Assist Assistant Manager (A/F) to Finance & Accounts related activities in the company.

General Terms & Conditions for Application:

- Interested Candidates must apply through Prescribe Application Form of BPEMC which is available at www.bpemc.gov.bd or www.rpcl.gov.bd
- Candidates shall fill up the Prescribe Application Form, Sign it and attach all necessary documents as per requirement/instruction of this circular. Send scanned copies of signed Prescribe Application Form along with all necessary documents to the e-mail: recruitmentbpemc@gmail.com on or before 25.03.2021. Application received after 25.03.2021 through e-mail will not be considered as valid application. No application will be received in any other ways except the above mentioned e-mail.
- Candidates must write the name of applied post (as subject) in e-mail. Incomplete application will not be accepted.
- Persons Employed in Government/ Semi Government/Autonomous Organization (s)/ Govt. Owned Company(s) should apply through Proper Channel.
- Age Limit of candidates for all posts should be Maximum 30 (thirty) years on 25.03.2021.
- Candidates passed from foreign University(s)/Institute(s) must submit equivalent certificate and result (Division/ Class/CGPA/GPA) from the competent authority of Bangladesh.
- If any fake declaration is found at any stage of recruitment process, the BPEMC Authority reserves the right to cancel the candidature of the applicant.
- Only short listed candidates will be called for Written Test/Viva-Voce or both. Short list will be prepared based on result of Educational Qualification & Experiences in the relevant field.
- BPEMC Authority reserves the right to increase or to decrease the number of posts and cancel any or all the applications without assigning any reason whatsoever.

Md. Salim Bhuiyan
Chief Executive Officer, BPEMC